



# Participant's Contract Brussels Trip I & II

## Contracting parties

### **Party A.**

Dana Rentenaar, International Coordinator

*Acting on behalf of*

SV Machiavelli

Nieuwe Achtergracht 166

1018 WV Amsterdam

Email: international@svmachiavelli.nl

Chamber of Commerce (KvK) number: 40537308

### **Party B.**

Brussels trip participant signing contract, henceforth referred to as '(the) participant'.

## Article 1: Travel agreement

1.1 Participant takes part in either Brussels Trip I (**from November 28<sup>th</sup>, 2019 until November 29<sup>th</sup>, 2019**) or **Brussels trip II (from December 2<sup>nd</sup>, 2019 until December 3<sup>rd</sup>, 2019)**.

1.2 Participant selects their preference for either Brussels Trip I or II in the registration form on the website of SV Machiavelli ([www.svmachiavelli.nl](http://www.svmachiavelli.nl)). Preference can no longer be changed by participant once registration has been completed.

1.2 Participant is a member of SV Machiavelli and has paid all fees associated with membership of the association.

1.3 Participant is aware of the fact that transport costs to Brussels are included in the participant's fee and that the participant is on time for the departure of the bus. In the event that the participant arrives too late to board the bus, the costs of transportation to Brussels will be incurred by the participant.



1.4 Participant is obligated to follow the Brussels trip program, as determined by SV Machiavelli and as per the instructions issued by SV Machiavelli.

1.5 SV Machiavelli reserves the right to adjust the program of the Brussels trip, both before and during the Brussels trip - when SV Machiavelli deems this necessary.

1.6 Registrations are processed according to the principle of 'first come, first serve'. In the event that there are more registrations than available spots, persons will be placed on a waiting list.

## **Article 2: Payment**

2.1 By signing this contract, participant obligates him- or herself to pay a €62,- participant's fee. Participants with a Dutch bank account are to pay the €62,- participant's fee through SV Machiavelli's website ([www.svmachiavelli.nl](http://www.svmachiavelli.nl)) **before November 15<sup>th</sup> 2019 16.00**. Participants without a Dutch bank account are to pay the €62,- participant's fee in the Machiavelli office by card before **November 15<sup>th</sup> 2019 16:00**.

2.2 Participant remains obligated to pay in the event of their cancellation. The only exceptions to this rule are laid out in Article 3.

2.3 SV Machiavelli is the sole party authorized to replace participant with another person on the waiting list.

## **Article 3: Cancellation by the participant**

3.1 If participant decides not to participate in either Brussels trip, participant should send an email to [international@svmachiavelli.nl](mailto:international@svmachiavelli.nl) to inform SV Machiavelli about this no later than **November 9<sup>th</sup>, 2019 16.00**. First, SV Machiavelli will ask persons on the waiting list for the specific trip in question (either trip I or II – whichever participant applied to) if they are still willing to participate. Afterwards, the waiting list for the other trip will be exhausted (either trip I or II – whichever trip the participant did not apply to). If there are no more willing persons on either waiting list, participant may suggest a person to replace him/her. To do this, participant must inform [international@svmachiavelli.nl](mailto:international@svmachiavelli.nl) of this before **November 11<sup>th</sup>, 2019 16.00**.

3.2 If participant decides not to participate in the Brussels trip and neither they nor SV Machiavelli find someone else to take participant's place, the participant does not have the right of restitution of the participant's fee. If participant has not paid at the moment of cancellation, participant is still required to pay the participant's fee.



#### **Article 4: Travel requisites**

4.1 Participant is required to fill in the Travel Form on the website at the latest 48 hours after their registration.

4.2 SV Machiavelli is not liable for any damages incurred related to incorrect filling in of the aforementioned Travel Form mentioned in article 4.1.

4.3 If participant does not fill in the Travel Form within the aforementioned 48 hours, SV Machiavelli reserves the right to replace participant with a person on the waiting list.

4.4 Participant is required to bring all necessary travel documentation, including a valid passport (or European ID if applicable) and visa if necessary. All costs for said documentation are to be paid for by the participant. SV Machiavelli does not accept any liability for these travel documents.

#### **Article 5: Study programme obligations**

5.1 Participant is responsible for completing/meeting any homework assignments, exams and attendance requirements set by the programme. SV Machiavelli takes no responsibility for any missed assignments or missed lectures/tutorials.

#### **Article 6: Cancellation or shortening of the Brussels trip**

6.1 SV Machiavelli is authorized to change or adjust the date and time of departure. The Brussels trip can be extended or shortened by three days.

6.2 SV Machiavelli reserves the right to cancel the Brussels trip in cases of insufficient interest or any other reasons relevant to the success of the Brussels trip, including but not limited to the financial feasibility and/or unforeseen circumstances. Unforeseen circumstances are to be understood as:

- (civil) war, or a corresponding condition;
- disturbances, where firearms are used;
- nuclear reactions, no matter how and where;
- hi-jacking, strikes or terror;
- natural disasters;



- sicknesses and epidemics;
- And similar conditions or situations.

6.3 In the case of delaying or expediting the Brussels trip by SV Machiavelli, participant remains obligated to fulfill this contract's obligations, including payment of the participant's fee.

#### **Article 7: Compliance**

7.1 SV Machiavelli reserves the right to send a participant home.

7.2 SV Machiavelli should formulate clear rules and inform the participants about these rules. When a participant does not comply with these rules or the terms of this contract, depending on the situation, point 7.1 will take effect.

7.3 When a participant is sent home, the costs for this will be incurred by the participant him- or herself.

#### **Article 8: Other regulations and agreements**

8.1 When participant signs this agreement, he or she agrees with all the conditions and agreements above.

8.2 Participant signs this agreement by registering for the Brussels trip and filling in the associated form via the SV Machiavelli website ([www.svmachiavelli.nl](http://www.svmachiavelli.nl)).