



Study Association Machiavelli Corona protocol

September 2020

Preambles

1. This protocol applies to all events that do not take place online, organized by Study Association Machiavelli. This protocol of physical events organized by “SV Machiavelli (Studievereniging Machiavelli)” applies to:
 - a. All participants, guests and/or visitors
 - b. The organizers of the events, i.e., board members and or committee members.
 - c. All third parties involved, e.g., speakers, suppliers, staff of the location of the event.
2. This protocol is meant to give a clear overview of all the rules and agreements for all the people involved in these events as stated in preamble 1a-1c.
3. All people involved in these events, as stated in preamble 1a-1c, must comply to the rules of the government and the RIVM.
4. The organizers of the events are responsible that this protocol is being followed by all those involved (see 1a-1c).
5. This protocol wants to provide a clear foundation for these events to be held in a controllable, safe and responsible manner.
6. This protocol will be published on the website www.svmachiavelli.nl.

Rules and guidelines government and RIVM as of 18/08/2020

1. General rules and guidelines:
 - a. Keep at least 1,5-meter distance between others,
 - b. Stay home if you notice symptoms of the Corona virus,
 - c. Wash your hands regularly,
 - d. Cough and sneeze in your elbow,
 - e. Avoid busy areas,
 - f. Avoid busy moments in public transportation,
 - g. All other updates and changes made regarding the rules and guidelines of the government and the RIVM.
2. Rules concerning bars, restaurant, cafés, terraces and other indoor event locations:
 - a. Guests, speakers and participants will all keep 1,5 meters distance to each other,
 - b. Guests, speakers and participants will have fixed seating and will follow hygienical measures,
 - c. Busy traffic routes, like entrances and exits, must be properly separated,
 - d. The usage of plastic screens between participants can be used as alternative for the 1,5-meter distance,



- e. All other rules concerning the Dutch “horeca” issued by the RIVM or the government.

Indoor events

1. The organizers, guests and speakers of indoor events organized by SV Machiavelli will all comply with the protocol of “Protocol Horeca” By “Koninklijk Horeca Nederland” (Dutch: <https://cdn.khn.nl/media/Corona/Documenten/Protocol/khn-protocol-horeca-versie-10-augustus-DEF.pdf>) (English: <https://cdn.khn.nl/media/Corona/Documenten/Protocol/20200814-KHN-Protocol-ENG.pdf>), which in turn complies with the rules and regulations of the government.
2. The organizers of the events will communicate clearly on:
 - a. What rules the participants and speakers should follow,
 - b. What kind of protocol should be followed by the organizers, speakers, the staff of the event location and all participants,
 - c. What measures the staff of the event location will take,
 - d. How the location owners and the organizers on the event plan to make the event as safe and responsible as possible.
3. The indoor events organized by SV Machiavelli will all comply with all the updated rules and regulations of the RIVM and the government, as stated in section “Rules and guidelines government and RIVM as of 18/08/2020”.

Outdoor events

1. The outdoor events organized by SV Machiavelli will all comply with all the updated rules and regulations of the RIVM and the government.
2. If the outdoor event takes place at a privately-owned location, then article 2 of section “Indoor events” will be followed, because, in that case, staff of the location will be other actors that need to be considered.
3. If the outdoor event takes place at a public location, then the organizers of the event will:
 - a. Give clear instructions to all participants and speakers on what rules must be followed in order to make the event safe,
 - b. Make sure that the rules of the RIVM and the government, e.g., 1,5 meters distance, will be maintained.

Participants

1. All participants must follow the rules and regulations of the RIVM and the government.
2. All participants must follow the instructions given to them by the staff of the event location or by the organizers of the event.
3. Participants who do not comply with article 1 and 2 of section “Participants” will be sent away from the event.
4. Participants who experience symptoms of the corona virus should not come to the event and can be denied access to the event by the staff of the location or by the organizers, the



organizers of the event will ask at the entrance of the event if participants, guests or other relevant actors have one of these symptoms.

5. Participants automatically accept that, by joining physical non-online events organized by SV Machiavelli, their information, e.g., address and contact information, which is relevant for source and contact investigation, will be forwarded to the relevant authorities, in the case that has been confirmed or there is a suspicion that somebody has been infected/was infectious during one of the events.

Organizers

1. The organizers will cancel events if they deem the events unsafe regarding new developments around the virus.
2. The organizers will adapt the size and/or location of the event, or measures taken at the event according to updated rules and regulations of the government and RIVM.
3. The organizers will communicate information to the department of Political Science of the University of Amsterdam about events that the department might see as having a large risk.
4. The organizers will keep all participants up to date to any changes in the measures taken and the organizers will change the measures when they deem it necessary
5. The board of SV Machiavelli holds final responsibility over all events.