



Participant's Contract Gdansk and Kaliningrad Parallel Trip

Contracting parties

Party A.

Dana Rentenaar, International Coordinator

Acting on behalf of

SV Machiavelli

Nieuwe Achtergracht 166

1018 WV Amsterdam

Email: international@svmachiavelli.nl

Chamber of Commerce (KvK) number: 40537308

Party B.

Parallel Trip participant signing contract, henceforth referred to as '(the) participant'.

Article 1: Travel agreement

1.1 Participant takes part in the Parallel Trip to **Gdansk, Poland and Kaliningrad, Russia** from February 12th 2020 until February 16th 2020.

1.2 Participant is a member of SV Machiavelli and has paid all fees associated with membership of the association.

1.3 Participant is aware of the fact that transport costs to Madrid are included in the participant's fee and that the participant is on time for the departure of the respective flight. In the event that the participant arrives too late to board the plane, the extra costs of transportation will be incurred by the participant.

1.4 Participant is obligated to follow the Parallel Trip program, as determined by SV Machiavelli and as per the instructions issued by SV Machiavelli.



1.5 SV Machiavelli reserves the right to adjust the program of the Parallel trip, both before and during the Parallel trip - when SV Machiavelli deems this necessary.

1.6 Registrations are processed according to the principle of 'first come, first serve'. In the event that there are more registrations than available spots, persons will be placed on a waiting list.

Article 2: Payment

2.1 By signing this contract, participant obligates him- or herself to pay a €260,- participant's fee. Participants with a Dutch bank account are to pay the €260,- participant's fee through SV Machiavelli's website (www.svmachiavelli.nl) **before January 15th 2020 17.00**. Participants without a Dutch bank account are to pay the €260,- participant's fee in the Machiavelli office by card before **January 15th 2020 17:00**.

2.2 Participant remains obligated to pay in the event of their cancellation. The only exceptions to this rule are laid out in Article 3.

2.3 SV Machiavelli is the sole party authorized to replace participant with another person on the waiting list.

Article 3: Cancellation by the participant

3.1 If participant decides not to participate in the Parallel Trip, participant should send an email to international@svmachiavelli.nl to inform SV Machiavelli about this no later than **January 12th, 2020 17.00**. First, SV Machiavelli will ask persons on the waiting list for the Parallel trip if they are still willing to participate. If there are no more willing persons on either waiting list, participant may suggest a person to replace him/her. To do this, participant must inform international@svmachiavelli.nl of this before **January 12th, 2020 17.00**.

3.2 If participant decides not to participate in the Parallel trip and neither they nor SV Machiavelli find someone else to take participant's place, the participant does not have the right of restitution of the participant's fee. If participant has not payed at the moment of cancellation, participant is still required to pay the participant's fee.

Article 4: Travel requisites

4.1 Participant is required to fill in the Travel Form on the website at the latest 48 hours after their registration.



4.2 SV Machiavelli is not liable for any damages incurred related to incorrect filling in of the aforementioned Travel Form mentioned in article 4.1.

4.3 If participant does not fill in the Travel Form within the aforementioned 48 hours, SV Machiavelli reserves the right to replace participant with a person on the waiting list.

4.4 Participant is required to bring all necessary travel documentation, including **a valid passport. An (e-)visa is also required for entering Kaliningrad.** All costs for said documentation are to be paid for by the participant. SV Machiavelli does not accept any liability for these travel documents and cannot retribute the participant's fee in the case of a denied (e-)visa.

4.5 Participants of the nationalities listed underneath can apply for an e-visa through the following website: <https://electronic-visa.kdmid.ru/klgd_home_en.html>. As stated on aforementioned website, e-visas must be applied for at the latest 4 (four) calendar days prior to departure. Machiavelli however advises to apply for an e-visa as soon as possible. Machiavelli cannot accept any liability for a denial or late issuing of an e-visa. An e-visa is free of charge.

Austria	Cyprus	San Marino
Andorra	China (including Taiwan)	Saudi Arabia
Bahrain	Democratic People's Republic of Korea	North Macedonia
Belgium	Kuwait	Serbia
Bulgaria	Latvia	Singapore
Vatican	Lithuania	Slovakia
Hungary	Liechtenstein	Slovenia
Germany	Luxembourg	Turkey
Greece	Malaysia	Philippines
Denmark	Malta	Finland
India	Mexico	France
Indonesia	Monaco	Croatia
Iran	Netherlands	Czech Republic
Ireland	Norway	Switzerland
Iceland	Oman	Sweden
Spain	Poland	Estonia
Italy	Portugal	Japan
Qatar	Romania	



4.6 Participants of other nationalities than those listed above have to apply for a normal tourist visa. More information on the issuing of normal tourist visas can be found on <https://netherlands.mid.ru/web/netherlands-en/tourist-visa>. **A normal tourist visa has costs associated with it, which are to be paid for by the participant. Normal tourist visas do also take longer to process than e-visas.** SV Machiavelli advises participants who require this visa to apply for it as soon as possible. Machiavelli cannot accept any liability for a denial or late issuing of a visa.

Article 5: Study programme obligations

5.1 Participant is responsible for completing/meeting any homework assignments, exams and attendance requirements set by the programme. SV Machiavelli takes no responsibility for any missed assignments or missed lectures/tutorials.

Article 6: Cancellation or shortening of the Parallel trip

6.1 SV Machiavelli is authorized to change or adjust the date and time of departure. The Parallel trip can be extended or shortened by three days.

6.2 SV Machiavelli reserves the right to cancel the Parallel trip in cases of insufficient interest or any other reasons relevant to the success of the Parallel trip, including but not limited to the financial feasibility and/or unforeseen circumstances. Unforeseen circumstances are to be understood as:

- (civil) war, or a corresponding condition;
- disturbances, where firearms are used;
- nuclear reactions, no matter how and where;
- hi-jacking, strikes or terror;
- natural disasters;
- sicknesses and epidemics;
- And similar conditions or situations.

6.3 In the case of delaying or expediting the Parallel trip by SV Machiavelli, participant remains obligated to fulfill this contract's obligations, including payment of the participant's fee.



Article 7: Compliance

7.1 SV Machiavelli reserves the right to send a participant home.

7.2 SV Machiavelli should formulate clear rules and inform the participants about these rules. When a participant does not comply with these rules or the terms of this contract, depending on the situation, point 7.1 will take effect.

7.3 When a participant is sent home, the costs for this will be incurred by the participant him- or herself.

Article 8: Other regulations and agreements

8.1 When participant signs this agreement, he or she agrees with all the conditions and agreements above.

8.2 Participant signs this agreement by registering for the Parallel trip and filling in the associated form via the SV Machiavelli website (www.svmachiavelli.nl).